



## Airport Project Status Report

February 29, 2024

Princeton Municipal Airport

### CLIENT CONTACTS

Bob Gerold, Public Works Director  
City of Princeton  
[bgerold@princetonmn.org](mailto:bgerold@princetonmn.org)

Michele McPherson, City Administrator  
City of Princeton  
[mmcpherson@princetonmn.org](mailto:mmcpherson@princetonmn.org)

### WORK IN PROGRESS

#### Reconstruct Taxiway A & Partial Connecting Taxiways and Replace MITL System (Rebid and Construction)

KLJ #2005-00592      AIP #3-27-0081-018-2021

No change in status. KLJ submitted a draft closeout report to MnDOT for review on January 5, 2023. MnDOT provided initial comments on the report on January 19, 2023 and the City submitted a final credit application on February 8, 2023. KLJ then updated the closeout report and sent to the City for final signatures on February 10, 2023. The City returned the signed closeout report on June 6, 2023 and KLJ submitted to MnDOT for final approval the same day.

#### Beacon Replacement – Design and Construction

KLJ #2105-02001      AIP #3-27-0081-020-2022

No change in status. A final walkthrough inspection was held on July 6, 2023. The Contractor cleaned up the remaining punch list items in mid-September. KLJ coordinated the final pay estimate with the Contractor and submitted to the City for approval on October 25, 2023. KLJ has begun working on the closeout report and will finalize once the planning study has been completed.

#### Targeted Planning Study and ALP Update

KLJ #2205-00514      AIP #3-27-0081-020-2022

The draft ALP was submitted to MnDOT and FAA for review on February 8, 2024. A meeting with FAA, the City, and KLJ was held on February 15, 2024 to review steps for the release/ addition of land parcels within airport property. KLJ will work with the City to submit a letter of intent on the parcels along with an exhibit of parcels. KLJ is finalizing the narrative report and will submit to the FAA for review. The City is working on drafting the deed restrictions in the industrial park for review by FAA.

#### Automated Weather Observing System (AWOS) Replacement – Phase 1 Final Siting & Phase 2 Design

KLJ # 2305-01876      SP #TBD

On November 30, 2023, MnDOT directed KLJ to prepare a scope for completing the final siting elements of the AWOS relocation planning project as well as the design for the project. This effort will be completed under a 100% MnDOT grant to the City. KLJ sent a draft of the project scope and fee to MnDOT and the City on December 14, 2023. A revised scope and fee was sent to MnDOT on February 4, 2024 and was approved on February 7, 2024. The project task order and MnDOT state grant request package was sent to the City on February 9, 2024 for approvals/signature. The City returned the signed grant request package on February 22, 2024 which was then submitted to MnDOT the same day. Once a signed task order is in place, KLJ will proceed with the design.

### OTHER ITEMS

- The FAA has scheduled a meeting with the City/Airport on March 21, 2024 to introduce new staff members and discuss the FAA grant process.



- KLJ reviewed a proposed change to the operation for the through-the-fence agreement and evaluated impact to grant assurances and FAA compliance manual.

#### **ITEMS REQUIRING ACTION BY CITY/AIRPORT**

- Draft deed restrictions for the two parcels in the industrial park and submit to FAA for review.
- Approve and return signed Task Order 10 for the AWOS Final Siting and Design.

#### **ITEMS REQUIRING ACTION BY MnDOT Aeronautics**

- Review/sign final closeout report for AIP #3-27-0081-018-2021 (Taxiway A Reconstruction) and forward to FAA.
- Provide City with AWOS Design Grant Agreement for approval.

#### **ITEMS REQUIRING ACTION BY FAA**

- Review/sign final closeout report for AIP #3-27-0081-018-2021 (Taxiway A Reconstruction) once received from MnDOT.

Reported by: John Glesne  
KLJ Engineering  
701-271-5026  
[John.Glesne@kljeng.com](mailto:John.Glesne@kljeng.com)

cc: Mary Lou DeWitt – City of Princeton [marylou@princetonmn.org](mailto:marylou@princetonmn.org)  
Gene Stoeckel – Princeton Airport Advisory Board [genestoeckel@gmail.com](mailto:genestoeckel@gmail.com)  
Mark Johnson, FAA Dakota-Minnesota ADO [Mark.R.Johnson@faa.gov](mailto:Mark.R.Johnson@faa.gov)  
Sean Johnston, FAA Dakota-Minnesota ADO [Sean.M.Johnston@faa.gov](mailto:Sean.M.Johnston@faa.gov)  
Dan Boerner, PE - MnDOT Office of Aeronautics [dan.boerner@state.mn.us](mailto:dan.boerner@state.mn.us)  
Andrew Zielike – KLJ Engineering [Andrew.Zielike@kljeng.com](mailto:Andrew.Zielike@kljeng.com)